



www.scott-merriman.com

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October 5, 2020

Bobbie Davis
Panola County Clerk
110 S. Sycamore St., Room 201
Carthage, TX 75633

Re: Proposal #00131854D for 2021 Budget Year

Dear Bobbie,

Enclosed is a proposal for preservation of Panola County Probate case files.

This would be the remainder left over from the 2020 scanning and preservation jobs.

The case counts are close to exact since we did Phase #1 & 2 in 2020 and performed a count then.

Thank you for your past business and please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Tommy", with a long, sweeping horizontal stroke extending to the right.

Tommy Ellis
Sales Manager



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PROPOSAL #00131854D - Phase 2 Preservation for 2021 Budget Year

Service	Qty	Price	Ext Price
De-Acidify Page Cases Boxes 63-118	60,340	0.34	\$20,515.60
Acid Free Archival Sleeve Boxes 63-118 Approx. 9x14, with opening on 9" edge, punched on 2-3/4" centers, Exact final size to be determined once we have existing sleeve samples.	3,228	2.80	\$9,038.40
Preservation Total			\$29,554.00

Customer Acceptance Lee Ann Jones

Date: 10-27-20